Fulton Bag & Cotton Mills,  
Atlanta, Ga.

Mr. F. H. Neely.

Dear Sir:

During the past week our observations at the plant have enabled us to ascertain the following existing conditions. The foremen and foreladies who are supervising the different machine operators appear to be paying very close attention to their work at all times and are industriously engaged, making every effort to carry on the work in your interests.

We have advanced our patriotic arguments and used our constructive methods on a number of the workers in the different departments and feel that we are becoming successful in causing them to increase their efforts so that in time the maximum production will be reached.

We will continue along these lines until our efforts have been rewarded with the desired results which we are confident of obtaining.

The cleaners who work during the day cleaning the different departments cause a loss of time on the part of the workers moving back and forth. To overcome this we would suggest that the cleaning of the plant be done at night after the workers have left or in the morning before they arrive and in this way there will be no cause for idling.

A practice which should receive your very earnest attention is that workers living
closenby are ready to leave at about five to ten minutes of twelve. This causes a considerable waste of time and would bear investigation.

To further insure the health of the workers and to eliminate if possible all labor turn-over, the lavatories should be thoroughly cleaned and renovated as this is a matter which concerns you in reducing dissatisfaction among the workers. We therefore, suggest that some action be taken in this matter at once.

The head foreman at the office who is in charge of issuing passes to employees who have become ill and desire to leave the plant pays very little attention to his work as on September third a number of employees stood in the hall waiting for this man to finish a conversation which was carried on with another gentleman. There were also workers looking for employment at your plant, and they were all compelled to wait.

One Mrs. Sargent, refusing to wait, left. This man kept them waiting in the hall for about an hour and a half without paying any attention to them.

We assure you that your plant is receiving our earnest and undivided attention at all times.

Very truly yours,

SHERMAN SERVICE, INC.

[Signature]
Asst. Superintendent

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