

Media Editing Suite Reservation Instructions

The Media Editing Suite provides professional level tools for Media Rich projects and post production work on video and audio, as well as the creation of graphics.

Due to the nature of the equipment priority is given to users working on media projects that require the use of specialized software and hardware. The room is Buzzcard access only and requires prior approval to gain access.

Steps to use Media Stations:

1. Reserve time on a station via [MY PC](#)- (Price Gilbert- Gold Zone)
2. Request room access for your date & time via email [Alison Valk](#) or [Kimberly Goler Stubbs](#) at least 24 hours in advance. Staff will grant access to room 3201.
3. Reserve and Pick up a keyboard and mouse kit prior to your reservation from Gadgets department (see below)

TIP Your reservation on MY PC only holds the reservation time for 15 minutes after your reservation time. If you are not logged onto the station within 15 min of the reservation time. The system automatically cancels it and opens it up for other users.

Where		What		When				
Site	Price Gilbert	Resource Type	All	Tomorrow				
Location	Gold Zone	Resource State	All	<	9/10/2021 >			
	Gold Zone	10:00 AM	11:00 AM	12:00 PM	1:00 PM	2:00 PM	3:00 PM	4:00 PM
	Gold 1							
	Gold 2							
	Gold 3							
	Gold 4							
	Gold 5							
	Gold 6							
	Gold 7							
	Gold 8							

Workstation Specs:

- Apple iMac= Gold 1 and 2
- Apple Pro = Gold 4 and 6
- Dell Precision Tower= Gold 3 and 5
- Surface Studio= Gold 7 and 8

Room#	Gold zone
3201	(2) Apple iMac 27" (3.6Ghz i9 8-core, 32GB, 1TB, Radeon 8GB) (Tier 3)
	Media Composer
	Lightworks Pro for Windows and Mac OS
	Reason 11 for Windows and Mac OS
	Final Cut Pro X
	Logic Pro X
3201	(2) Mac Pro (3.2Ghz 16-cores, 192GB, 2 Radeon 32GB, 2TB)
	Media Composer
	Lightworks Pro for Windows and Mac OS
	Reason 11 for Windows and Mac OS
	Final Cut Pro X
	Logic Pro X
3201	(2) Dell Precision 5820 (i9, quadro rtx5000, 64gb, 1tb)
	Vegas Pro 17 (Windows)
	Media Composer
	Lightworks Pro for Windows and Mac OS
	Reason 11 for Windows and Mac OS
3201	(2) Microsoft Surface Studio 2
	Vegas Pro 17 (Windows)
	AutoCad (site licensed)

TIP Keyboard kits for certain stations are available for contactless pick up via our Gadgets dept, please ensure you have picked up the kit prior to your reservation.

Editing Suite peripherals such as keyboards and mice should be requested via chat for contactless delivery prior to your reservation. Patrons can chat with us by text 770-691-5275 or using the [chat widget](#) at library help

Patrons should ask for the editing kit by name depending on station you are using. The kits are named as follows:

- Surface Kit 1a/1b (CTS-EDIT-218 / CTS-EDIT-217)
- Dell Kit 1a/1b (CTS-EDIT-215 / CTS-EDIT-216)
- MacPro Kit 1a/1b (CTS-EDIT-120 / CTS-EDIT-119)
- iMac Kit 1a/1b (CTS-EDIT-118 / CTS-EDIT-115)

NOTE: The difference is **Kits 1a** have headphones and an SD card reader. **Kits 1b** do not.